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| **Experience Letter** | **(Current Date)** |
| **Name of the Employee: (First and Last Name)** | |
| **To whom it may concern** | |
| This letter is to confirm that **(First and Last Name)** was employed with (**Company**),registered in **(Company Country)** having registration number **(CR)**,since from **(DD/MM/YYYY)** to **(Contract End Date)** as a **(Position)** in the **(Department)** department.  **(First and Last Name)** aptitude for quickly grasping and implementing detailed processes demonstrated their commitment to delivering high-quality work within specified time constraints. Their collaboration with fellow designers, directors, and operations and projects teams underscored their ability to work seamlessly within a collaborative framework. **(First and Last Name)** exhibited proficiency in utilizing design platforms such as Adobe Photoshop, Illustrator, InDesign, and PowerPoint, showcasing their technical skills in meeting the demands of our dynamic and challenging projects.  Should you require any further information, please do not hesitate to contact us. This letter has been issued at the request of **(First and Last Name)**.  We wish **(First and Last Name)** all the best for their future. | |
| Sincerely,  (P&C)  Head of People & Culture | |